MADEE ENTERTAINMENT PVT. LTD.

SCO - 41, Second Floor, Sector 31D,
Chandigarh - 160030, India
CIN: U90009CH2025PTC046612
Email: madeeentertainmentpvtltd@gmail.com

APPOINTMENT LETTER

Date: 01 August 2026

To, Mr. Mandeep Singh | Employee ID: 213001 | Designation: Manager Business Operation | Location: Chandigarh

. Subject: Appointment as Manager Business Operation

Dear Mr. Mandeep Singh, We are pleased to appoint you as Manager Business Operation with Madee Entertainment Pvt. Ltd. with effect from 01 August 2026. Your employment is permanent from the date of joining and is governed by this Appointment Letter and applicable Company policies.

1. Appointment & Commencement

Your date of joining with the Company is April 2026 as recorded in the Company's payroll particulars. With effect from 01 August 2026, you will serve as Manager Business Operation and perform the duties associated with the role and other reasonable responsibilities assigned by management.

2. Place of Work

Your principal place of work shall be Chandigarh. Business travel or work at other locations may be required for meetings, productions, events, client/vendor meetings or other legitimate Company activities.

3. Working Hours

Your normal working requirement shall be 9 hours per working day. The actual schedule, weekly offs and attendance requirements will follow Company policy and applicable law.

4. Compensation

Your monthly salary shall be ■80,000/- (Rupees Eighty Thousand Only), payable through the Company's payroll process and subject to applicable statutory deductions, taxes and lawful adjustments, if any. The salary structure is attached as Annexure A.

5. Duties & Responsibilities

You shall oversee business operations, planning, coordination, reporting, internal processes, client/vendor coordination, operational execution and other duties reasonably assigned by management.

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TERMS & CONDITIONS OF EMPLOYMENT

6. Professional Conduct

You shall maintain professionalism, integrity, discipline and respectful conduct in dealings with employees, artists, clients, vendors, partners and other stakeholders, and comply with applicable laws and reasonable Company instructions.

7. Confidentiality

You shall keep confidential all non-public Company information including business plans, financial information, contracts, client/vendor data, production plans, scripts, unreleased content, passwords, databases, internal communications and proprietary information. This obligation continues after employment to the extent permitted by law.

8. Intellectual Property & Work Product

To the extent permitted by applicable law, work product, documents, concepts, business materials, creative materials, promotional content and processes created in the course of employment or specifically for the Company shall belong to the Company, subject to applicable law and separate written agreements.

9. Company Property & Information Security

Company records, devices, credentials, files and data shall be used responsibly and protected from unauthorized access. Company property shall be returned on request or upon separation.

10. Conflict of Interest

You shall disclose actual or potential conflicts of interest and shall not misuse Company confidential information, relationships or resources for unauthorized personal benefit or competing purposes.

11. Leave & Attendance

Leave, holidays and attendance shall be governed by Company policy and applicable law. Planned leave should ordinarily be approved in advance except in genuine emergencies.

12. Performance & Role

Your performance and responsibilities may be reviewed periodically. The Company may reasonably modify duties or reporting arrangements based on business requirements, subject to applicable law.

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EMPLOYMENT POLICIES & SEPARATION

13. Company Policies

You agree to follow applicable Company policies concerning workplace conduct, confidentiality, information security, use of Company resources, social media, attendance, leave and workplace requirements.

14. Business Relationships & Non-Solicitation

During employment, you shall not knowingly misuse confidential information or Company relationships to divert Company opportunities or solicit employees, clients, vendors or business partners for an unauthorized competing purpose, only to the extent permitted by applicable law.

15. Termination / Notice Period

Either party may terminate employment by providing 90 days' written notice, subject to applicable law and Company policy. Where lawful, the Company may relieve you earlier, including through notice-period compensation arrangements. Serious misconduct, fraud, material breach of confidentiality or unlawful conduct may lead to disciplinary action or termination subject to applicable law.

16. Handover on Separation

On separation, you shall complete an orderly handover of responsibilities, documents, credentials, Company property and ongoing matters. Final settlement will follow applicable law and Company procedures.

17. Documentation

This appointment is based on information and documents provided to the Company. Materially false or misleading information may result in appropriate action in accordance with applicable law.

18. Governing Law & Jurisdiction

This Appointment Letter is governed by applicable Indian law. Subject to applicable law, courts having appropriate jurisdiction in Chandigarh shall have jurisdiction.

19. Amendments

Material amendments will be communicated in writing. Routine policies and procedures may be updated in accordance with applicable law.

20. Acceptance

By signing the acknowledgement page, you confirm that you have read, understood and accepted this Appointment Letter and Annexure A.

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ANNEXURE A — SALARY STRUCTURE

Employee: Mandeep Singh | Employee ID: 213001 | Designation: Manager Business Operation | Effective: 01 August 2026

Particulars	Monthly Amount (■)
Basic Salary	40,000.00
House Rent Allowance (HRA)	20,000.00
Transport Allowance (TA)	10,000.00
Dearness Allowance (DA)	10,000.00
TOTAL EARNINGS	**80,000.00**

NET SALARY PAYABLE	**■80,000.00**

Rupees Eighty Thousand Only

PAYMENT DETAILS

Bank Name	Account Number	IFSC Code	Account Type
HDFC Bank	02131050108484	HDFC0000213	Savings Account

Salary payment: ■80,000/- transferred as per the Company's payroll records.

For Madee Entertainment Pvt. Ltd.

Authorized Signatory

Employee Acceptance

Mandeep Singh

Date: _____

This annexure forms an integral part of the Appointment Letter.